

PICNIC IN PRIORY

TERMS AND CONDITIONS FOR ARTISTS AND BANDS 2018

If you do not understand any part of these Terms and Conditions, please contact Rough Canvas Events Ltd (RCE Ltd) before agreeing to them and confirming a booking. The T&Cs can be altered by agreement with RCE Ltd in writing where the situation arises that different terms suit both parties.

1. All applications or bookings must be made using the Picnic in Priory online registration form. Please include links to videos, social media platforms or websites or other streaming services where we can hear your music, watch you perform and see your brand. Where possible we will assess your application in this way and may not request a live audition.
2. Once an online registration has been made, the application will be reviewed to assess suitability and avoid duplication of performances to ensure varied and diverse entertainment at the event. If an application is successful a confirmation email will be sent within 14 days of the registration being received. Acceptance of an application is at the discretion of the organiser, RCE Ltd.
3. Fees must be agreed in writing prior to the event. The artist or band must invoice 'Rough Canvas Events Ltd' to receive payment, which will be paid no later than 14 days after the event.
4. All technical requirements or rider requests must be included in the original registration unless subsequently agreed in writing with RCE Ltd prior to the event. RCE Ltd will not reimburse any expenses which have not been agreed in writing prior to the event. Any agreed invoices should be received within 14 days prior to the event.
5. If artists or bands agree a planned sound check, they must be ready at the agreed time or risk losing the opportunity if they are late or delayed, even if this is due to technical issues caused by late preparation. If the artist or band decides to leave the site between sound check and performing they must sign out and back in with accreditation a minimum of one hour before they are due to perform. The call time is 20 minutes before your scheduled performance. You must notify stage or production crew of your arrival.
6. The sound levels will be set by and at the discretion of the production crew, independent sound engineers or RCE Ltd.
7. All artists and bands must co-operate fully with event security in any search of vehicles or person(s) if required. A personal search will be conducted by SIA security of the same sex.
8. Excessive drinking of alcohol before or during performing or the use of any illegal drug is strictly forbidden. Failure to adhere to this may result in the performance being cut and cancelled and payment may be withheld.
9. Promotion of an artist or bands music or brand is allowed at the event before and after their performance but must be approved with RCE Ltd in advance and in writing. Any artist or band found to be promoting without permission will be asked to stop.
10. Artists and bands are permitted to book a 3m x 3m stall to promote their music and brand and sell merchandise. This must be booked following the 'Terms and Conditions for Food Vendors and Stalls' and the respective online registration form completed. The fee for this stall will be waived. Please consider staffing requirements for this stall while you are attending sound checks or backstage preparing for your performance.
11. Free parking will be available within Priory Park. Each vehicle must have authorization from RCE Ltd prior to the event and will not be permitted without it. No vehicle will be allowed within the fenced event

area unless you are dropping off and picking up equipment, in which case this will be authorized by RCE Ltd in advance.

12. We may take professional photographs and videos (live or recorded) of your performance or backstage for promotional and marketing purposes.
13. In order to promote the event, we will ask you for marketing materials, photographs or videos. Please provide this in good time and ensure that it is family friendly material.
14. Remember this is a family friendly event. No adult or age restricted entertainment is permitted. Lyrics must not include swearing. Your performance may be cut and booking cancelled if you do not adhere to this, in which case you may not receive payment.
15. RCE Ltd reserves the right to ban from future events artists or bands who treat event staff or security with no respect, do not adhere to these T&Cs or who do not keep backstage tidy by throwing rubbish in a bin (for health and safety reasons).
16. RCE Ltd will not accept responsibility for any loss, damage or theft to your goods or equipment. We therefore require you to take out your own insurances if you have not already done so. RCE Ltd will need to see documentary proof of Public Liability Insurance prior to the day of the event. If this is a problem, please speak to us.
17. If an artist or band is ill and cannot perform they should strive to secure alternative performers to fulfil their obligations and inform RCE Ltd at their earliest convenience.
18. RCE Ltd will provide a performance area which is safe and powered by electricity for the artist or performer. A PA system will be provided however the artist or band may be required to provide their own instruments. This will be agreed in writing for each booking.
19. RCE Ltd will do its utmost to ensure that Picnic in Priory is successful, however we cannot be held responsible for issues beyond our control such as bad weather, interruption of power or services, cancellation on the grounds of war or terrorism, cancellation at the request of the police or government or a change of performance programme. RCE Ltd will not accept responsibility for the number of spectators at the event.
20. As with any live event, sometimes things don't go exactly to plan. RCE Ltd may ask an artist or band to perform later than the agreed start or finish time, or may ask the artist or band to perform longer than the time outlined in the agreement. The artist or band will be under no obligation to extend their performance should they not wish to. In an instance where they do, payment will be calculated as a percentage in proportion to their quote and original agreed performance time.

ROUGH CANVAS EVENTS LTD

Rough Canvas Events Ltd is a company incorporated in England and Wales: 09999488.